

**MINUTES**  
**CAOT-BC Advisory Committee Meeting**  
**June 11, 2018: 400pm-530pm (Pacific)**

Attendance: Laura Bulk (Chair), Emma Smith (Minutes), Sarah Charles (CAOT-BC), Allison Patterson (VIHA), Andrea McNeill (WorkSafeBC), Anica Villamayor (UBC), Ashley Sarowa (UofA), Les Smith (BC CAOT Board Rep), Flora To-Miles (OT Now Managing Editor)

Not Attending: Giovanna Boniface, Gabrielle Trepanier, Sharon Campbell, Carlyn Derksen

**1. Welcome**

Welcome Ashley Sarowa as the new UofA rep to the committee.

**2. Introductions and Roundtable**

Allison Patterson: Victoria, Residential Care Practice Resource. Continuing to support therapists with Annual Continuing Competence Review for college.

Andrea McNeill: Richmond, WorkSafeBC supervising community OT, brain injury, mental health.

Anica Villamayor: UBC MOT Representative. Class preparing for CAOT Conference.

Emma Smith: UBC PhD Candidate at GF Strong Rehab Research Program. Recently returned from WFOT Conference.

Flora To-Miles: UBC PhD Candidate in Rehab Sciences. Managing Editor of OTNow! Still looking for new topic editors. Especially looking for someone for OT Then (History and Accomplishments). Recently participated in dialogue to develop new arthritis triage program.

Ashley Sarowa: University of Alberta MOT Student, normally in Edmonton. Currently in first placement. Professional Development committee organizing orientation for new first years.

Les Smith: BC Board Representative to CAOT. Manager of Rehab and Clinical Support Services at UHNBC.

Sarah Charles: Service Coordinator for CAOT-BC and working casual with VCH. Preparing for conference to ensure all details are organized.

Laura Bulk: OT working in private practice and UBC PhD Candidate. Preparing for CAOT conference. Adjusting to learning about new ICBC updates. Recently attended UBC career fair (SLP, OT, PT, Kine).

## **2. Approval of the Minutes (April 9, 2018)**

No changes identified. Motion to approve minutes: Andrea, Seconded by Allison. Carried.

## **3. CAOT Conference**

Poster update (Laura): Examining the effectiveness of the Advisory Committee. Nearly finalized draft. Good chance to have discussion around this. Poster session at 2:30 on June 21<sup>st</sup>.

Meet the Advisory Committee: Junior Ballroom D, noon on 21<sup>st</sup>. Recruiting for new members for involvement and to address any questions.

Chapter update: June 21<sup>st</sup>, 2pm-3pm. Junior Ballroom A/B. Update from CAOT-BC, CAOT-QC, and new chapter in the North.

Other updates: Still have list with open spaces for volunteering. If there is interest or anyone has more availability, please contact Andrea. Anica to inform UBC MOT class; Ashley to inform UofA class. Laura to send to contacts. Community organizations to be represented in addition to exhibit hall. Currently 659 registrants.

## **4. ICBC Update**

Briefing note: Thank you to all who assisted in pulling this together and reviewing drafts. Has been sent to private practice network and all relevant stakeholders. Intended to be a resource for practice.

Available here: [https://www.caot.ca/document/6195/CAOT-BC-BriefingNote\\_FNL.pdf](https://www.caot.ca/document/6195/CAOT-BC-BriefingNote_FNL.pdf)

## **5. AC Orientation Manual**

Intended to create a more standardized orientation process. Feedback from survey added additional elements including goal setting. Would welcome feedback on the content, format, or any other necessary changes. Please send feedback to Giovanna or Sarah. Laura provided feedback regarding table of contents for accessibility.

## **7. Other Business**

Urgent Primary Care Centers: Recent government communication regarding urgent primary care centres being established throughout the province. At the moment expect Kamloops and Surrey, however expect a total of 10 to be established. Still don't know much about what this will look like, however if any AC members receive any information, please forward to Sarah and/or Giovanna. Sharon looking into Kamloops UPCC.

Allison confirmed OT in ER is still continuing. Sarah and Giovanna looking to put something together for building the case for OT in ER.

Research & Education Grant Selection Committee: 4 applicants this year, however have only 3 available, therefore need to strike a committee. Require three volunteers to review applications and compare against selection criteria, ranked 1-4. Allison, Andrea, Flora to participate.

## **8. Meeting schedule (4:00-5:30pm by GoToMeeting/teleconference)**

September 10, 2018