

**CAOT-BC Northern Practice Network**  
**Minutes**  
**August 22, 2019 | 4:30pm-5:30pm**

Present: Amanda Waning, Anne-Marie Draper, Nicole Crampton, Talia Budlovsky, Benita LeMorvan, Neena Bhattacharyya, Nicole Cardinal, Emily Brennan, Justin Turner, Les Smith, Kalie Steiniger, Sarah Charles

1. Welcome and introductions
2. Exploratory discussion of purpose and discussion topics for Practice Network:
  - Advisory capacity to CAOT-BC regarding practice and advocacy issues
  - Issues of practicing in the north
  - Ways to support OTs practicing in the north
  - Organizing education to support students
  - Mentorship and support for new grads
  - Expansion of training seats coming to UNBC (providing input into what is needed, what can be done and expectations)
  - Suggestion to invite UBC representative to provide/receive updates on expansion
  - Prepare a presentation to Select Standing Committee on Finance and Government Services (spring 2020)
  - How to welcome new grads to the North,; need to identify therapists new to the area (Amanda and Talia can collaborate for this)
3. Setting parameters for the Practice Network
  - Co-chair model preferred
  - Kalie – current student, interested in contributing
  - Nicole Crampton and Nicole Cardinal volunteered to co-chair first meeting
  - Talia and Emily volunteered to co-chair next meeting
  - Timing: 4:30-5:30pm preferred; mid week is best
4. Increasing awareness of group/recruiting members
  - Advertising can be shared via CAOT-BC communications and social media
  - Suggestion to send to Northern Health HR to share w/ new hires
  - Sarah to circulate meeting ad through Private Practice Business Network and Northern Health contacts as well as Practice Network members to send through their networks
5. Next Steps
  - Sarah to circulate call for agenda items 2 weeks prior to meeting
  - Co-chairs to create agenda for circulation 1 week prior to meeting
  - Sarah to build contact list (excel spreadsheet and attach to meeting invitation)
6. Next meetings:

Date/Time	Co-chairs
October 2, 2019; 4:30-5:30pm	Nicole Crampton and Nicole Cardinal

November 27, 2019; 4:30-5:30pm	Talia Budlovsky and Emily Brennan
February 26, 2020; 4:30-5:30pm	TBD
April 29, 2020; 4:30-5:30pm	TBD

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