

**Minutes**  
**CAOT-BC Advisory Committee Meeting**  
**September 9th, 2019: 4:00pm-5:30pm**

**1. Welcome & Introductions**

- a. **Present:** Tanya, Sarah, Laura, Katie, Alexa, Rishma, Donna
- b. **Regrets:** Giovanna, Shelly, Anisa

**2. Approval of the Minutes (April 8, 2019)**

- a. Moved to approve by Devon, seconded by Laura.

**3. Roundtable**

- a. **Alexa:** From BC, 2nd year at UofA OT. Just started 3rd term. Level I placement May-June in UofA hospital in acute care medicine.
- b. **Devon:** New OT hired at clinic, taking first student in November from UBC. Practice issue: ICBC and OT funding and pre-approval.
- c. **Katie:** 2nd year, soon to be on 3rd placement. Looking forward to finishing program.
- d. **Donna:** starting the school year. New class of 51 starting. Issues affecting UBC: expansion announcement for Northern Cohort (and understanding it), received infrastructure funding but not full funding to support it. Admissions portal opens November 1. Primary care is an important area to be supported.
- e. **Rishma:** Changed positions, from public health to clinical resource therapist in homecare/home health in Richmond. Local issues: M.E.P.P. programming changes; New funding for enhanced home-supports - needing to use multiple agencies which has increased the workload for OTs in home care; moving to community health access center in Richmond for adult and older adult programming Spring 2020 - transitioning to team based approach (no longer seated with discipline; now OTs will be seated with their district teams).
- f. **Sarah:** completed some strategic planning over the summer. Lots of events over the month: REE, Motion expo, etc... Starting to get caseload building privately.
- g. **Tanya:** productive summer as well as some time off, working hard on strategic directions for CAOTBC. Continues private practice work.
- h. **Laura**

Questions from Giovanna for Roundtable:

1. are there any issues that you feel are affecting occupational therapists in your regions and
2. are there any issues that you think are facing the profession in the province or in your region

#### **4. Advisory Committee Interview/Forum Questions**

- a. Following up from several meetings ago: original plan was developing a list of solution focussed questions.
- b. Strategic plan has been mapped out for next year, so polling additional members may not be necessary. Also have information from different areas of networks that typically was sole role of AC but not needed to come through AC exclusively anymore.
- c. With the role and function of CAOT-BC evolving, it is time to consider the function and role of the AC.

#### **5. Advisory Committee ToR**

- a. Copy of terms of reference was provided
- b. The AC will consider new functions that best meet the needs of CAOT-BC
- c. Multi-chapter meeting in Ottawa in October will be opportunity for CAOT-BC to discuss with other chapters how to adjust role of AC
- d. ACTION: updated ToR provided from Tanya/Sarah September 27 - with feedback required by October 11

#### **6. Other Business**

- a. *CAOT-BC Advocacy Update. Busy Spring/Summer with many events including:*
  - i. *UBC program expansion*
  - ii. *Accessibility stakeholder engagement*
  - iii. *Consultations for new BC budget*
  - iv. *Allied workforce development*
  - v. *Meetings with ministry of mental health/addictions*
  - vi. *ICBC meetings*
  - vii. *WorkSafeBC meetings*
  - viii. *BC health coalition*
  - ix. *Invitations to new announcements: increased funding for CAYA school based mental health teams,*

- x. *HMEDA and PST exemption*
- b. *EHB Working Group project (Anisa)*
  - i. *To make progress will require more resources than current volunteer group can provide. Suggestion made to take a step back and come up with a more effective plan and consult with other allied health groups. EHB work will be tabled for the year.*
- c. *2019-2020 CAOT-BC grants (CRA changes)*
  - i. *Current award funding held and dispersed by COTF, up to total of \$500.*
  - ii. *Recent changes by CRA required COTF disperse entire amount of \$500.*
  - iii. *This will change the structure and application of the grants*
  - iv. *AC will need to clarify what changes need to be made to grant process and awards.*
- d. *Platform/Portal for committee and practice networks*
  - i. *Trialling new website-based platform for communication and sharing for all CAOTBC groups.*
  - ii. *Sarah will release instructions to AC for trial and feedback for next meeting*
- e. *Giovanna is completing her term as board director for BC. Donna taking over in October 2019 as the new director.*

## **7. Meeting schedule**

**(4:00-5:30pm by GoToMeeting/teleconference)**

October 21<sup>st</sup>, 2019

December 2<sup>nd</sup>, 2019

February 10<sup>th</sup>, 2020

April 6<sup>th</sup>, 2020

June 8<sup>th</sup>, 2020

September 14<sup>th</sup>, 2020