

**CAOT ANNUAL GENERAL MEETING**  
**Monday, March 18, 2024**  
**12:00pm - 1:30pm Eastern Time**

**AGENDA**

- A.24.03.1 Approval of the agenda**  
**Motion:** that the agenda be approved.
- A.24.03.2 Approval of the minutes**  
**Motion:** that the minutes of the Annual General Meeting held on Monday, March 20, 2023 be approved.
- A.24.03.3 President and CEO's report**  
**Motion:** that the President and CEO's report be received.
- A.24.03.4 Treasurer's report**  
**Motion:** that the Treasurer's report be received.
- 4.1 Auditor's report – Andrews & Co**  
**Motion:** that the auditors' report for 2022-2023 be approved.
- 4.2 Authorization of payment to the auditors**  
**Motion:** that the Board of Directors be authorized to establish the remuneration for the auditors for the year 2023-2024.
- 4.3 Appointment of the auditors for 2023-2024**  
**Motion:** that Andrews & Co be appointed auditors for the fiscal year 2023-2024.
- A.24.03.5 CAOT By-Laws No. 5**  
**Motion:** That the CAOT By-Laws No. 5 be approved.
- A.24.03.6 Secretary's report on nominations**
- 6.1 Re-Appointment of CAOT External Board Director 2024-2027**  
**Motion:** That Debra Beach-Ducharme be re-appointed External Board Director October 1, 2024 for a three-year term of office.

## **6.2 Appointment of CAOT Saskatchewan Board Director 2024-2027**

**Motion:** That Jesse Dziad be appointed Saskatchewan Board Director beginning October 1, 2024 for a three-year term of office.

## **6.3 Re-Appointment of CAOT Secretary 2024-2026**

**Motion:** That Sarah Burt-Hawco be re-appointed CAOT Secretary beginning October 1, 2024 for a two-year term of office.

## **6.4 Appointment of CAOT Vice-Chair 2024-2026**

**Motion:** That Nathalie Veillette be appointed Vice-Chair beginning October 1, 2024 for a two-year term of office.

## **6.5 Appointment of CAOT Alberta Board Director 2024-2025**

**Motion:** That Susan Mulholland be appointed Alberta Board Director with the term to begin immediately following the March 18, 2024 AGM and concluding on September 30, 2025.

### **A.24.03.7 Announcement of officers and directors, 2024-2025**

### **A.24.03.8 Announcement of the 2024 CAOT Award Recipients**

### **A.24.03.9 Other Business**

CAOT Board Governance Review Update (Work-Life Harmony)

### **A.24.03.10 Questions**

### **A.24.03.11 Date of next meeting** Monday, March 17, 2025

**CAOT • ACE**