

OCCUPATIONAL THERAPY NOW

Topic editor volunteer positions

OCCUPATIONAL THERAPY NOW topic editors are content experts who participate in a collaborative approach to editing. Occupational Therapy Now's topics reflect the breath of our profession.

Topic editor responsibilities include evaluating articles for suitability for publication, providing constructive feedback to authors and assisting with the solicitation of articles. A complete description of responsibilities can be found below. [Click here to access topic descriptions.](#)

To learn more about open positions, see the OT Now web page and/or OT Weekly.

To apply, send your curriculum vitae and a letter outlining your interest and experience to otnoweditor@caot.ca.

TOPIC EDITOR ROLE DESCRIPTION

1. Provide expertise in a specific area of occupational therapy;
2. Provide assistance for the development of relevant content for an Occupational Therapy Now topic;
3. Provide expert opinion to the editor of Occupational Therapy Now regarding practice concerns of occupational therapists.
4. Evaluate proposals and/or articles for suitability for publication;
5. Provide constructive feedback to authors;
6. Assist with editing articles;
7. Mentor authors to write for the topic;
8. Assist with soliciting articles;
9. Respect confidentiality of material submitted for publication;
10. Liaise with the *Occupational Therapy Now* Managing Editor;
11. Identify and manage conflicts of interest.
12. Review the description of the topic on an annual basis to ensure that the topic continues to be relevant for CAOT members and reflective of the topics of articles.
13. Topic Editors will meet three times a year. Attendance at the meetings is based on availability.
14. Topic Editors are required to be members of CAOT.